

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Social Services	(2) MEETING DATE 6/21/2016	(3) CONTACT/PHONE Trish Avery Caldwell (805) 788-2601	
(4) SUBJECT Request to approve a FY 2016-17 renewal service contract (Clerk's File) for child care services with Community Action Partnership of San Luis Obispo County, Inc., in the amount of \$1,668,345. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board approve, and direct the Chairperson to sign, a renewal service contract with Community Action Partnership of San Luis Obispo County, Inc., for child care services in the amount of \$1,668,345 for FY 2016-17.			
(6) FUNDING SOURCE(S) Federal 100%	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$1,668,345 (FY 2016-17)	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____) <input type="checkbox"/> Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 19001647		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: n/a <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: <u>June 16, 2015</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Morgan Torell			
(18) SUPERVISOR DISTRICT(S) All Districts			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Social Services/Trish Avery Caldwell
(805) 788-2601

DATE: 6/21/2016

SUBJECT: Request to approve a FY 2016-17 renewal service contract (Clerk's File) for child care services with Community Action Partnership of San Luis Obispo County, Inc., in the amount of \$1,668,345. All Districts.

RECOMMENDATION

It is recommended that the Board approve, and direct the Chairperson to sign, a renewal service contract with Community Action Partnership of San Luis Obispo County, Inc., for child care services in the amount of \$1,668,345 for FY 2016-17.

DISCUSSION

In 1997 our federal/state public assistance program was drastically changed to focus on minimizing "welfare dependency" by increasing the number of working adults through expanded training and supportive services opportunities, and by giving states greater flexibility in the design and implementation of programs. The new Federal program was named Temporary Assistance for Needy Families (TANF) and allowed States to offer unique programs based on individual state demographics. California's TANF program, California Work Opportunity and Responsibility to Kids (CalWORKs), includes detailed requirements and funding for supportive services to help families move into and succeed in the workforce. Specifically, child care services must be provided to CalWORKs participants who are required to participate in the Welfare-to-Work (WTW) program (All County Letter [97-73](#)). If supportive services (i.e., child care) are not provided counties must give "good cause" for non-participation in the WTW program. Child care is necessary for most of our participants to support participation in assigned activities including work, training, education, drug and alcohol treatment, and/or mental health services.

The structure of the Federal/State subsidized child care is available to three (3) primary groups of low-income families:

- TANF/CalWORKs families (Stage 1 child care)
- Families transitioning off TANF/CalWORKs (Stage 1 and Stage 2 child care)
- Other low-income working families (Stage 3 child care)

In California the responsibility for child care programs is divided between California Department of Social Services (CDSS) for welfare recipients (Stage 1), and the California Department of Education (CDE) for all low-income working families (Stages 2 and 3). The intent of the three stages is to avoid a break in child care services as a participant moves closer to self-sufficiency. In each of the three stages, families may choose their own provider. The provider must either be licensed or exempt from licensing (e.g., family member providing care). Child care providers are paid directly for services performed.

The Community Action Partnership of San Luis Obispo County, Inc. (CAPSLO), previously known as the Economic Opportunity Commission of San Luis Obispo County, Inc. (EOC), a private nonprofit, began providing services in San Luis Obispo County in 1965 and offers many programs for low-income individuals and families including child care. The

County has contracted with CAPSLO since 1998 to administer CalWORKs Stage 1 child care which includes facilitating child care services (i.e., provide child care, making referrals to child care providers, and paying child care providers) and making direct payments to child care providers. CAPSLO is approved by CDSS to handle State child care funds and has been serving an average of 350 County children per year. However, in FY 2015-16, a total of 458 children received child care services in the first three (3) quarters of FY 2015-16 (July 1, 2015-March 31, 2016). The increased need in child care services directly correlates with the increased CalWORKs participation rates documented by CDSS showing the County at an eighty one percent (81%) participation rate which means that if people are in Welfare-to-Work (WTW) activities (i.e., participating), a majority need child care.

In addition, CAPSLO provides for the County the Resource and Referral Child Care program to assist CalWORKs participant's in accessing immediate, quality and affordable child care as they begin their CalWORKs WTW activities and move towards employment and self-sufficiency. To expedite the child care process, rather than being stationed at a CAPSLO off-site office, a CAPSLO Family Resource Specialist (FRS) works on-site at each of the Department of Social Services (DSS) regional offices and handles DSS referrals for participants who are requesting services at that office. Reliable transportation is a barrier for many of our participants and having CAPSLO child care staff co-located in regional County offices allows the FRS to offer timely access to referral and resource services that ensures a seamless child care process for CalWORKs participants. Participants requesting child care are provided with a list of qualified child care providers to select services from. The process promotes parental choice and ensures that families have stable child care that they are comfortable with.

The approval of this renewal contract will enable CAPSLO to continue to provide mandatory CalWORKs child care services that empower parents to make decisions that maximize the health and safety of their children. These services also aid in meeting the long-term welfare reform goals and the outcomes of Assembly Bill 636 (AB 636), the Child Welfare System Improvement and Accountability Act (better known as the System Improvement Plan or SIP) that focuses on continuous improvement, interagency partnerships, community involvement and public reporting outcomes. In addition, these services support the Department and County goal of ensuring all people in our community enjoy healthy, successful and productive lives, and have access to the basic necessities.

OTHER AGENCY INVOLVEMENT/IMPACT

This contract was developed in partnership with CAPSLO and County Counsel has reviewed and approved the contract as to legal form and effect.

FINANCIAL CONSIDERATIONS

On June 16, 2015, Board Item No. 33, the Board approved the original FY 2015-16 CAPSLO/Child Care Services contract in the amount of \$1,522,924. Due to an increase in child care services the contract was increased in May 2016 by \$209,770 using the County General Services Purchasing (GSP) approval process. Based on the \$209,770 increase the total approved amount for FY 2015-16 was \$1,732,694.

The total contract amount for CAPSLO Stage 1 child care and Resource and Referral child care services in FY 2016-17 is \$1,668,345. This amount is a slight decrease from the revised contract amount of \$1,732,924 however it is anticipated in will cover the FY 2016-17 CalWORKs program child care cost. The contract is included in the DSS adopted budget for Fiscal Year 2016-17 and will require no General Fund contribution.

Agency	Budgeted FY 14-15	Revised FY 15-16	Budgeted FY 16-17	Notes	Sharing Ratios		
					Federal	State	County
CAPSLO	\$1,520,049	\$1,732,694	\$1,668,345	Child Care Services	100%	0%	0%

RESULTS

Stage 1 Child Care

Fiscal Years 14-15 and 15-16

As of March 31, 2016, a total of four hundred fifty eight (458) children received child care services. It is anticipated this number will be higher by the end of the contract which is June 30, 2016.

In FY 15-16 CAPSLO met its performance outcome and provided a seamless system of child care to 100% of CalWORKs participants who needed subsidized child care to fulfill their CalWORKs Welfare-to-Work (WTW) program requirements and, as a result, assisted families in becoming self-sufficient and remaining off cash assistance over the long run. *As of March 31, 2016, four hundred fifty eight (458) children received child care services.*

Based on the final quarterly report for FY 2014-15 and received on July 20, 2015, CAPSLO met its performance outcome and provided a total of five hundred and six (506) children, or one hundred percent (100%) that requested it, received child care services.

In FY 15-16 CAPSLO met its performance outcome and tracked and reported the number of children enrolled in Stage 1, the number of children who's Stage 1 ended, and the number of children transferred into Stage 2 child care.

As of March 31, 2016 services provided resulted in:

- 1. Two hundred sixty three (263) children being enrolled in Stage 1 child care.*
- 2. One hundred twenty one (121) Stage 1 child care services ending.*
- 3. One hundred twenty five (125) children transferring into Stage 2 child care.*

Based on the final quarterly report for FY 2014-15 and received on July 20, 2015, services provided resulted in:

- 1. Two hundred ninety seven (297) children being enrolled in Stage 1 child care.*
- 2. One hundred fifty one (151) Stage 1 child care services ending.*
- 3. One hundred thirty three (133) children transferring into Stage 2 child care.*

Fiscal Year 16-17

CAPSLO will provide a seamless system of child care to 100% of CalWORKs participants who need subsidized childcare to fulfill their CalWORKs Welfare-to-Work (WTW) program requirements and, as a result, will assist families in becoming self-sufficient and remaining off cash assistance over the long run.

CAPSLO will track and report the number of children enrolled in Stage 1, the number who's Stage 1 has ended, and the number of children transferred into Stage 2 child care.

Resource and Referral Childcare

Fiscal Years 14-15 and 15-16

As of March 31, 2016, a total of three hundred seventy eight (378) participants received child care referral services during the contract year. It is anticipated that this number will be higher by the end of the contract year which is June 30, 2016.

In FY 15-16 CAPSLO provided services that resulted in three hundred sixty eight (368) of three hundred seventy eight (378), or ninety seven percent (97%), of participants being *contacted* within 24 hours of the Family Resource Specialists (FRS) receiving the DSS 9600 Child Care Referral from the County as of March 31, 2016. Though this is below the performance outcome of one hundred percent (100%) *it is anticipated that this number will be higher by the end of the contract year which is June 30, 2016.*

Based on the final quarterly report for FY 2014-15 and received on July 20, 2015, services provided resulted in four hundred ninety (490) of five hundred seventeen (517), or ninety four percent (94%), of participants being contacted within 24 hours of the Family Resource Specialists (FRS) receiving the DSS 9600 Child Care Referral from the County. Though this is below the performance outcome of one hundred percent (100%), ninety four percent (94%) is a good outcome.

In FY 15-16 CAPSLO provided services that resulted in *meeting* with one hundred thirty seven (137) of two hundred seventy five (275), or forty nine percent (49%) of participants within 5 business days of when contact was made as of March 31, 2016. *The total participants scheduled for an appointment within 5 business days is lower than the anticipated one hundred percent (100%) due to:*

- *Parent(s) failed to show up for scheduled appointment*
- *Parent (s) unavailable during the 5 day period and appointment is scheduled after the 5 days*
- *Parent(s) cancels and reschedules for a later date*

CAPSLO will continue to attempt to meet with all participants referred by DSS within 5 days of contact being made.

Based on the final quarterly report for FY 2014-15 and received on July 20, 2015, services provided resulted in one hundred seventy five (175) of three hundred twenty two (322), or fifty four percent (54%) of participants being scheduled for an appointment within 5 business days of when contact was made. The total participants scheduled for an appointment within 5 business days is lower than the anticipated one hundred percent (100%) due to:

- *Parent(s) failed to show up for scheduled appointment*
- *Parent (s) unavailable during the 5 day period and appointment is scheduled after the 5 days*
- *Parent(s) cancels and reschedules for a later date*

CAPSLO will continue to attempt to meet with all participants referred by DSS within 5 days of contact being made.

In FY 15-16 CAPSLO met its performance outcome and provided services that resulted in tracking and reporting the number of child care referrals given to the participants. *As of March 31, 2016 a total of four hundred thirteen (413) referrals were given to participants. It is anticipated this number will be slightly higher by the end of the contract which ends June 30, 2016.*

Based on the final quarterly report for FY 2014-15 and received on July 20, 2015, a total of seven hundred one (701) child care referrals were given to participants, or one hundred percent (100%) that requested it, received child care referrals.

In FY 15-16 CAPSLO met its performance outcome and provided services that tracked and reported the number of intake meetings conducted and the number of participant no-show appointments. *As of March 31, 2016, a total of two hundred seventy five (275) intake meetings were conducted by the CAPSLO FRS and there were ninety nine (99), or thirty six percent (36%), that failed to show for at least one scheduled meeting.*

Based on the final quarterly report for FY 2014-15 and received on July 20, 2015, a total of three hundred twenty two (322) intake meetings were conducted by the CAPSLO FRS and there were eighty six (86), or twenty six percent (26%), that failed to show for at least one scheduled meeting. There is no target for this outcome but it is still tracked.

Fiscal Year 16-17

CAPSLO will attempt to make contact with one hundred percent (100%) of participants within 24 hours of FRS receiving a DSS 9600 Child care Referral from County.

CAPSLO will attempt to meet with one hundred percent (100%) of participants within 5 business days of when contact is made.

CAPSLO will track and report the number of child care referrals given to participants.

CAPSLO will track and report the number of intake meetings conducted and the number of participant no-show appointments.

ATTACHMENTS

1. Clerk's File Statement for CAPSLO CalWORKs Child Care Contract